

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES Special Meeting Proposed Budget Fiscal Year 2012-2013 Public Hearing Friday, June 29, 2012 Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 </p> <p style="text-align: center;">MINUTES</p>	<p style="text-align: center;">DRAFT MINUTES</p>
<p>Meeting called to order at 6:59 PM by Supervisor Al McCrumb.</p> <p>Roll Call: Jerkatis: absent with notice. Present: J. Lippert, McCrumb, M. Cook, Al Schwennesen (4 of 5 Present).</p> <p>PLEDGE OF ALLEGIANCE:</p> <p>Staff Present: Frank Fiala, Planning Commission Chairman; A. Jansma, Deputy Supervisor; D. Mousseau, Recording Secretary.</p> <p>Visitors: (4) Not including staff present</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>PLEDGE</p>
<p>ADDITIONS OR CORRECTIONS TO AGENDA:</p> <p>Add: Resolution No. 06-29-12 – Subdivision Road Improvements. *Resolution is attached to minutes.</p> <p>M. Cook questioned the pricing difference for the Mill & Fill road work of Hill, Manitou & Shaw Lake and Theris Dr. Discussion occurred regarding the possible reasoning for the difference. A. Jansma, Deputy Supervisor, pointed out a typographical error. Hill, Manitou & Shaw Lake should have been 0.60 miles not 0.30 miles. Correction is to be made on this.</p> <p>Clerk Lippert read Resolution No. 06-29-12 Subdivision Road Improvements. Total Township Approval Needed: \$113,564.</p> <p>Motion by M. Cook with support from Schwennesen to approve and adopt Resolution #06-29-12 Subdivision Road Improvements for 2012-2013 (attached to minutes). Roll Call: Jerkatis: absent, J. Lippert: yes, McCrumb: yes, M. Cook: yes, Schwennesen: yes. Yes: 4, Absent: 1, No: 0. MOTION CARRIED.</p>	<p>ADDITIONS OR CORRECTIONS TO AGENDA</p> <p>Motion to adopt Resolution #06-29-12 Subdivision Roadwork for 2012-2013. Motion Carried.</p>
<p>READING OF PUBLIC MEETING NOTICE:</p> <p>Al McCrumb, Supervisor, read the public notice for this hearing which appeared in the <u>Sun & News</u>, June 16, 2012 issue.</p>	<p>READING OF PUBLIC MTG. NOTICE</p> <p>Page 1 of 6 YST BdTrustees 6-29-12</p>

<p>Prior to the opening of the public hearing portion of the meeting, McCrumb and the Board fielded questions from Warren Wheeler, Theresa Wheeler & Don Berry. Most of the questions dealt with the procedure of the hearing, and the approval and adoption process of the budget for 2012-2013. The Wheeler's asked about the General Fund and its relationship in amount to other townships of similar size. It was confirmed that Yankee Springs Township had reserve funds to operate for approximately one year (give or take). It was also confirmed that Yankee Springs' reserve fund was in good standing financially to comparable townships.</p>	<p>PRIOR TO OPENING OF PUBLIC HEARING</p>
<p>OPENING OF PUBLIC HEARING:</p> <p>Motion made by J. Lippert to open meeting to a public meeting and public hearing of the Fiscal Year Proposed Budget of 2012-2013 Budgets. Support by M. Cook. All Ayes. MOTION CARRIED.</p> <p>J. Lippert had extra copies of the Budget prepared for the audience of this meeting.</p> <p>A. McCrumb reviewed the General Fund Budget of 2012-2013, and told those in attendance that the General Fund Budgets are being adopted by <u>function and not by line item</u>. McCrumb thanked Alice Jansma for her work in preparing all of the budget information.</p>	<p>OPENING OF PUBLIC MEETING</p> <p>Motion to open meeting to a public meeting and public hearing. Motion Carried.</p>
<p>PUBLIC COMMENT:</p> <p>Theresa Wheeler, YS Resident, spoke of "wants vs. needs". She inquired as to why \$40,000 was being transferred to "Park Fund" and "Park Operation" (\$20,000 each). Discussion occurred regarding the use of funds to operate the park and the possibility of upcoming projects that may take place at the park (such as a restroom). It was noted that the transferred funds were not always used, but they were budgeted for in the yearly budget.</p> <p>Warren Wheeler, YS Resident, commented that the county is not spending that kind of money (YS Township's budgeted amount) for park maintenance.</p> <p>M. Cook, Board Trustee, commented that sometimes the auditors of the township suggest these fund transfers and every municipality needs to do this by law.</p> <p>Theresa Wheeler commented that she thought \$20,000 was too high.</p>	<p>PUBLIC COMMENT</p> <p>Theresa Wheeler, YS Resident</p> <p>Warren Wheeler, YS Resident</p> <p>Page 2 of 6 YST Bd Trustees 06-29-12</p>

PUBLIC COMMENT- continued

Theresa Wheeler, mentioned the amount of approximately \$48,000 under "Assessor" in General Government. T. Wheeler commented that the assessor was in the YST office for one or two days a week. Alice Jansma, Deputy Supervisor, commented that the total amount is for the office of the Assessor (not just the salary of the Assessor). Regarding this topic, Warren Wheeler asked for a little more elaboration on this. W. Wheeler commented that he felt the amount budgeted to the assessor was still high and he'd like to know how many hours the assessor put in. A. Jansma commented that according to MTA (Michigan Township Association) reports, the YST assessor is right in the average area of pay for assessors.

Warren Wheeler inquired about the amount budgeted for professional services such as engineering and attorney fees. It was confirmed that those services were in the line item "Administration" under General Government and budgeted for \$27,300.

CLOSING OF PUBLIC HEARING

With no further Public Comment, motion was made by J. Lippert with support from M. Cook to close the Public Hearing at 7:30 p.m. All ayes. MOTION CARRIED.

APPROVAL OF 2012 TAX RATE L-4029

Discussion occurred regarding maximum levy of millages allowed with and without a hearing, also discussed .500 mill for Fire Operation.

Motion by J. Lippert with support from M. Cook to accept L-4029 tax rate request to be levied Dec. 1, 2012 for the amount of 1.3957 mills which includes both Yankee Springs Township (General) Operation and Fire Operation be applied to Barry County, Yankee Springs Township taxable value (\$226,573,322). Roll Call: Jerkatis: absent, J. Lippert: yes, McCrumb: yes, M. Cook: yes, Schwennesen: yes. Yes: 4, Absent: 1. MOTION CARRIED.

*** Please see attachment regarding Tax Rate L-4029

PUBLIC COMMENT- continued

CLOSING OF PUBLIC HEARING

Motion to close public hearing. Motion Carried.

APPROVAL OF 2012 TAX RATE L-4029

Motion carried on millage tax rate requests for Operation and Fire millage purposes. Motion Carried.

RESOLUTION NO. 06-29-12-A: YANKEE SPRINGS TWP. 2012-13 GENERAL FUND BUDGET 101

Discussion regarding proposed road work and the fact that YST has never had a road millage like other townships. McCrumb also mentioned that extra funds will be available for revenue sharing and that the YST revenue figure is probably coming in low.

Motion by M. Cook with support from J. Lippert to approve and accept YS Twp. 2012-13 General Fund Budget 101 **Total Revenue** amount of **\$725,000**. All ayes. MOTION CARRIED.

Motion by M. Cook with support from J. Lippert to approve and accept YS Twp. 2012-13 General Fund Budget 101 **Total Expenditures** amount of **\$1,212,193**. All ayes. MOTION CARRIED.

RESOLUTION #06-29-12-A – ADOPTED.

RESOLUTION NO. 06-29-12-B Budget Accounts for 2012-13: Fire Equipment Fund 103:

Motion by M. Cook with support from Schwennesen to accept and approve YS Twp. 2012-13 **Fire Equipment Fund 103 Total Revenue** amount of **\$52,000** (this figure includes \$2,000 interest). All Ayes. MOTION CARRIED.

Motion by M. Cook with support from J. Lippert to accept and approve YS Twp. 2012-13 **Fire Equipment Fund 103 Capital Outlay** amount of **\$5,000**. All Ayes. MOTION CARRIED.

Special Assessments 202:

Motion by M. Cook with support from J. Lippert to accept and approve YS Twp. 2012-13 **Special Assessments 202 Total Revenue** amount of **\$81,300**. All Ayes. MOTION CARRIED.

J. Lippert explained to those in attendance that Gun Lake Weed Assessment is not included in the YST figures because it is accessed through Barry County Drain Commission.

Motion by M. Cook with support from Lippert to accept and approve YS Twp. 2012-13 **Special Assessments 202 Total Expenditures** amount of **\$64,500**. All Ayes. MOTION CARRIED.

M. Cook explained that the \$81,300 is "pre-collected". If less than that amount is spent, the lakes involved receive the remaining funds.

RESOLUTION NO. 06-29-12-A: YANKEE SPRINGS TWP.

Motion to accept **Total Revenue** of 2012-13 Gen. Fund Budget 101. Motion Carried.

Motion to accept **Total Expenditures** of 2012-13 Gen. Fund Budget 101. Motion Carried.

RESOLUTION #06-29-12-A ADOPTED

RESOLUTION NO. 06-29-12-B Budget Accounts for 2012-13

Motion to accept and approve **Fire Equipment Fund 103 Total Revenue**. Motion Carried.

Motion to accept and approve **Fire Equipment Fund 103 Capital Outlay**. Motion Carried.

Motion to accept and approve **Special Assessments Districts 202 Total Revenue**. Motion Carried.

Motion to accept and approve **Special Assessments Districts 202 Total Expenditures**. Motion Carried.

RESOLUTION NO. 06-29-12-B Budget Accounts for 2012-13: cont'd

Liquor Control Fund:

Motion by M. Cook with support from Schwennesen to accept and approve YS Twp. 2012-13 Liquor Control Fund 302 Revenue amount of \$2,100. All Ayes. MOTION CARRIED.

Motion by M. Cook with support from Schwennesen to accept and approve YS Twp. 2012-13 Liquor Control Fund 302 Expenditures amount of \$2,000. All Ayes. MOTION CARRIED.

Township Park 800:

Motion by J. Lippert with support from M. Cook to accept and approve Township Park 800 Total Revenue amount of 0. All Ayes. MOTION CARRIED.

Alice Jansma explained that this has to be approved because it will be transferred.

Motion by J. Lippert with support from M. Cook to accept and approve Township Park 800 Total Expenditures amount of \$10,050. All Ayes. MOTION CARRIED.

RESOLUTION #06-29-12-C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

Motion made by M. Cook with support from J. Lippert to adopt 2012-13 Salary Resolution for Supervisor at the yearly amount of \$23,408.00, (2012-13 Resolution No. 06-29-12-C: Supervisor). All ayes. MOTION CARRIED.

Motion made by M. Cook with support from Schwennesen to adopt 2012-13 Salary Resolution 06-29-12-C: Clerk -for the position of Clerk for the amount of \$24,764.00. All Ayes. MOTION CARRIED. (No increase)

Motion made by M. Cook with support from Schwennesen to adopt 2012-13 Salary Resolution No. 06-29-12-C: Treasurer at the yearly amount of \$15,610.00. All Ayes. MOTION CARRIED. (No increase)

Motion made by M. Cook with support from Schwennesen to adopt 2012-13 Salary Resolution No. 06-29-12-C: SET Treasurer at the yearly amount of \$1,754.00. All Ayes. MOTION CARRIED. (No increase)

RESOLUTION NO. 06-29-12-B Budget Accounts for 2012-13: cont'd

Motion to accept and approve Liquor Control Fund 302 Total Revenue. Motion Carried.

Motion to accept and approve Liquor Control Fund 302 Total Expenditures. Motion Carried.

Motion to accept and approve Township Park 800 Total Revenue. Motion Carried.

Motion to accept and approve Township Park 800 Total Expenditures. Motion Carried.

RESOLUTION #06-29-12-C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS

Motion to adopt Salary Resolution 06-29-12-C: Supervisor. Motion carried.

Motion to adopt Salary Resolution: 06-29-12-C: Clerk. Motion carried.

Motion to adopt 2012-13 Resolution: 06-29-12-C: Treasurer. Motion carried.

Motion to adopt 2012-13 Resolution: 06-29-12-C: SET Treasurer. Motion carried.

**RESOLUTION #06-29-12-C: SALARY RESOLUTIONS
PERTAINING TO INDIVIDUAL ELECTED OFFICIALS
(continued)**

Motion by M. Cook with support from J. Lippert to adopt **2012-13 Salary Resolution 06-29-12-C: Trustee** the yearly amount of \$3,905.00 paid monthly at \$325.00. All Ayes. MOTION CARRIED. (No increase)

Motion by M. Cook with support from Schwennesen to adopt **2012-13 Salary Resolution No. 06-29-12-C: Constable** at the amount of \$62.75 per meeting. All Ayes. MOTION CARRIED. (No Increase)

Motion by M. Cook with support from Schwennesen to adopt **2012-13 Salary Resolution No. 06-29-12-C: Liquor Inspector** at the amount of \$144.34 per meeting. All Ayes. MOTION CARRIED. (No increase)

SALARY RESOLUTION No. 06-29-12-D: Salary Schedule for Appointees and Hourly Employees for Fiscal Year 2012-13.

Please see **attached Salary Schedule for Appointees and Hourly Employees by Department description for Fiscal Year 2012-13.**

Motion by M. Cook with support from Schwennesen to adopt **Resolution No. 06-29-12-D: Salary Schedule for Appointees; Salary; and Hourly Employees** as presented. All Ayes. MOTION CARRIED. (No increases)

PUBLIC COMMENT: None.

ADJOURNMENT

At 8:05 p.m., M. Cook motioned to adjourn the meeting. Support came from J. Lippert. Approved by all.

Respectfully submitted:

D. Mousseau
Recording Secretary
7-2-12

Approved Date: 7-10-12 (Draft)

By: Janice C. Lippert, Clerk

Date: _____

**RESOLUTION #06-29-12-C:
SALARY RESOLUTIONS
PERTAINING TO
INDIVIDUAL ELECTED
OFFICIALS (continued)**

Motion to adopt 2012-13
**Resolution: 06-29-12-C:
Trustee.** Motion carried.

Separate motions to adopt
2012-13 **Resolution: 06-29-12-
C: Constable and Liquor
Control Inspector.** Motions
carried.

**SALARY RESOLUTION
No. 06-29-12-D: Salary
Schedule for Appointees;
Salary; and Hourly
Employees for Fiscal
Year 2012-13.**

Motion to adopt Salary
Schedule for **Appointees,
Salary, and Hourly Employees
for Fiscal Year 2012-13.
Resolution No. 06-29-12-D.**
Motion Carried.

**PUBLIC COMMENT
(None)**

ADJOURNMENT